NC InCK Alternative Payment Model (APM) Data Companion Guide for Providers

Shared Action Plan

Measure at a Glance

The Shared Action Plan measure is a novel NC InCK measure that applies to children enrolled in Standard Plans in the NC InCK program who are assigned to Service Integration Level (SIL) 2 or 3. This measure consists of a separate rate for each SIL, outlined below (Table 1). To receive an NC InCK APM performance measure payment, an Advanced Medical Home (AMH) must achieve the benchmarks for both SILs.

Rate Name	Shared Action Plan for Children in SIL 2
Measure Type	Novel NC InCK measure
Data Source	Patient Risk List & Operational Reports
Description	Percentage of NC InCK members in NC InCK Service Integration Level 2 at the end of the performance year who have a completed Shared Action Plan
Numerator	Number of NC InCK members in NC InCK Service Integration Level 2 at the end of the performance year who have a completed initial Shared Action Plan that was created within the performance measurement period (24 months)*
Denominator	Number of NC InCK members in NC InCK assigned to Service Integration Level 2 at the end of the performance year

Rate Name	Shared Action Plan for Children in SIL 3
Measure Type	Novel NC InCK measure
Data Source	Patient Risk List & Operational Reports
Description	Percentage of NC InCK members in NC InCK Service Integration Level 3 at the end of the performance year who have a completed Shared Action Plan
Numerator	Number of NC InCK members in NC InCK Service Integration Level 3 at the end of the performance year who have a completed initial Shared Action Plan that was created within the performance measurement period (24 months)*
Denominator	Number of NC InCK members in NC InCK assigned to Service Integration Level 3 at the end of the performance year

**Note: Until the summer of 2025, there was no mechanism for entities to submit data on updated*

Last updated: January 2026

SAPs. Only initial SAPs counted toward measure performance. For this reason, ***eligible NC InCK members with any initial SAPs submitted within 24 months of the end of each performance year are counted in the measure numerator.*** *Beginning in mid-2025, the dates of all completed SAPs can be submitted.*

What is a Shared Action Plan?

A Shared Action Plan (SAP) is a brief, family-centered tool that includes contact information for care team members, prioritized goals for the child and family, and plans to achieve those goals. Care managers known as Family Navigators facilitate the Shared Action Plan completion and goal-setting process in partnership with children and their families. Family Navigators also assist children and their families in identifying a broad range of care team members (including non-clinical partners) to support progress towards those goals. The template for the Shared Action Plan can be found on NC InCK's website in English and Spanish.

A child's Family Navigator shares the completed Shared Action Plan with the child and their family and reviews and updates the plan every 90 days at minimum. With child/family consent, the Family Navigator may also share the SAP with other care team members (e.g., primary care providers, school social workers, etc.) identified during the SAP creation process.

Why does this measure matter to NC InCK?

The Shared Action Plan is a key component of NC InCK's care management model and serves as a valuable tool in building partnerships with families. To help achieve NC InCK's goal of bridging care across sectors, the Shared Action Plan facilitates coordination and communication among all integrated care team members and trusted, natural supports. The Shared Action Plan embodies the core values of the NC InCK model by promoting strengths-based, collaborative, and equitable care that is child- and family-led.

What data will I be receiving on this measure for the NC InCK APM?

Data from the performance year will be provided on an annual basis. Starting with performance year 2023 through performance year 2025, measure performance will be tied to compensation. **This measure will not be tied to incentive payments in performance year 2026.**

Your Clinically Integrated Network (CIN) will receive member-level information, generated by NC Medicaid, indicating which of your NC InCK members were included in the numerator and denominator for this measure. CINs will calculate AMH-level rates for this measure. Payment will be based on each AMH's performance, pooled across PHPs. CINs will distribute member-level information and quality performance rates to each AMH. The member-level information will include numerator and denominator indicators, demographic information, and billing provider information, so CINs and practices can use the data as a tool to support further opportunities for action.

How should I interpret my data?

As this is a new measure, there are no historical data available. We suggest comparing rates across demographics and other stratifications to identify opportunities to complete Shared Action Plans for a higher proportion of NC InCK-enrolled children.

Last updated: January 2026

How is this data linked to quality payment?

To earn incentive payments, an AMH must meet the following targets for ***both rates*** of the Shared Action Plan measure. These targets were set by the NC InCK External APM Workgroup, which included representatives from PHPs, CINs, NC Medicaid, physicians, and NC InCK staff. This measure will be tied to quality payments starting with performance year 2023; data from each performance year will be shared in the last quarter of the subsequent year.

Table 1: Thresholds for SAP Tier Payment for SIL 2 and SIL 3 Populations

Tier 1 (50% Quality Payment)	Tier 2 (75% Quality Payment)	Tier 3 (100% Quality Payment)
Plan documented for 5% of children in SIL 2 AND for 10% of children in SIL 3	Plan documented for 10% of children in SIL 2 AND for 20% of children in SIL 3	Plan documented for 10% of children in SIL 2 AND for 30% of children in SIL 3

How can I improve my practice's performance on this measure?

- Share information on which NC InCK members are in SIL 2 and SIL 3 with PCPs and educate providers in your CIN or practices on how to identify children in SIL 2 and 3. Each of these children are eligible to create a Shared Action Plan. Encourage providers to refer these children to NC InCK care management services. If you are unsure of how to refer children to NC InCK care management, contact info@ncinck.org for entity-specific guidance.
- Meet regularly with NC InCK Family Navigators' supervisors and managers to review children who are enrolled in care management but who have not completed a Shared Action Plan, or request lists of children in SIL 2 and 3 who are affiliated with your clinic and eligible for NC InCK's care management model.
- Request completed Shared Action Plans from your Family Navigator teams for patients affiliated with your clinic and review ways that documentation and goals can be strengthened to support children and families affiliated with your practice.
- Review NC InCK resources about the Shared Action Plan and the role it plays in its care management model.
    - This video shares tips for success, Family Navigator experiences, and details on the integrated team model.
    - A completed example of a Shared Action Plan can be found here.
    - Tips on completion of a Shared Action Plan with NC InCK Family Navigators can be found here.